INTERWEAVE

Return Authorization Form

Please complete and print this form. Include it with your returned merchandise.
If there are any questions, please call Customer Service at: **1-866-949-1646**

Company Name _____ Customer ID _____

Contact Person _____ Phone _____ Email _____

Address & City _____ State _____ ZIP _____

MAGAZINES

Returnable for 100% credit **after 90 days from the invoice ship date.** Credit will not be given for covers that are not returned according to the return policy. Remove entire front cover of the magazine, & mail to:

Interweave
Attention: Magazine Returns
201 E Fourth Street
Loveland, CO 80537

BOOKS

Returnable for 100% credit **after 90 days from the invoice ship date.** Books must be in new, resalable condition. Credit will not be given for damaged books. **It is recommended that the returned books be packaged with ample filler paper and/or bubble wrap to ensure they are secure and protected during shipment.** Mail book returns to:

Interweave
Attention: Book Returns
1052 Boise Avenue
Loveland, CO 80537

NOTE: Please report any orders received with defective, damaged, or incorrect shipments, within 30 days of the invoice ship date.

PRODUCT RETURN: Please use one line for each product returned.

Product Title	Qty Returned	Retail Price/Unit	Discount %
TOTAL Qty:	**0**		

•••PLEASE ALLOW 3 WEEKS FROM RECEIPT OF PACKAGE FOR NOTIFICATION OF CREDIT •••

FOR INTERNAL USE ONLY

Date Received: _____ Discount: _____ Net: _____ Warehouse Rep: _____

Condition of Package: Good ____ Fair____ Poor _____ CS Rep: _____

Inventory Returned to: Boise ____ Damaged_____ Quantity Returned: _____